

Microsoft Teams and eSchool

2022-23





eSchool

- eSchool is a communication platform between teacher, students and parents.
- You will also use eSchool to check your child's daily/weekly agenda, receive important memos from the school and check your child's grades.
- You can log into myeschoolhome.com using the credentials provided by the school
- You can download the eSchool app on your phone by typing eSchool in your Play Store or Apple Store



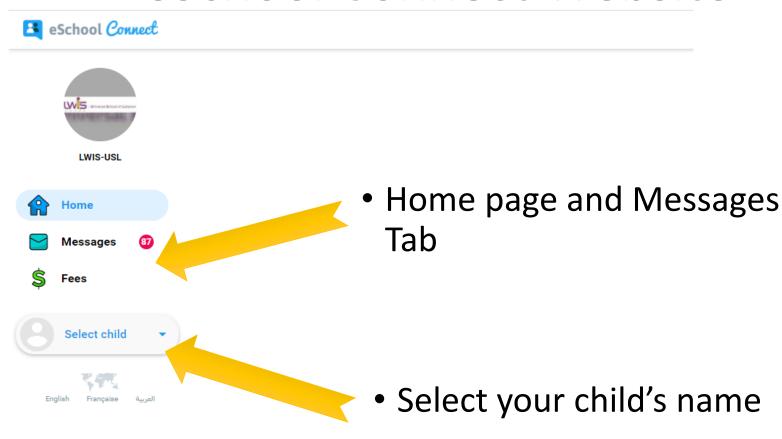
To use eSchool on your Laptop

- Go to your Internet Browser (Google Chrome or Edge or Firefox)
- Type the following link:

www.myeschoolhome.com

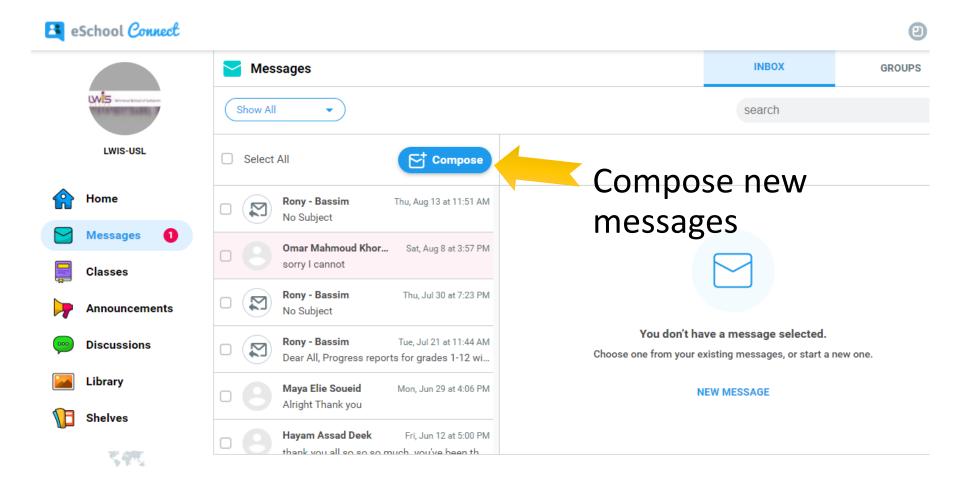


eSchool Connect Website



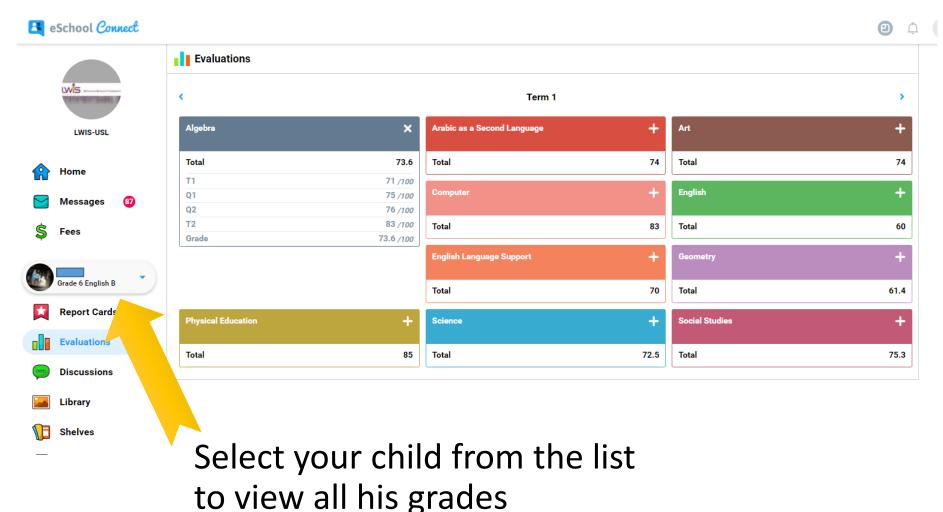


eSchool Connect



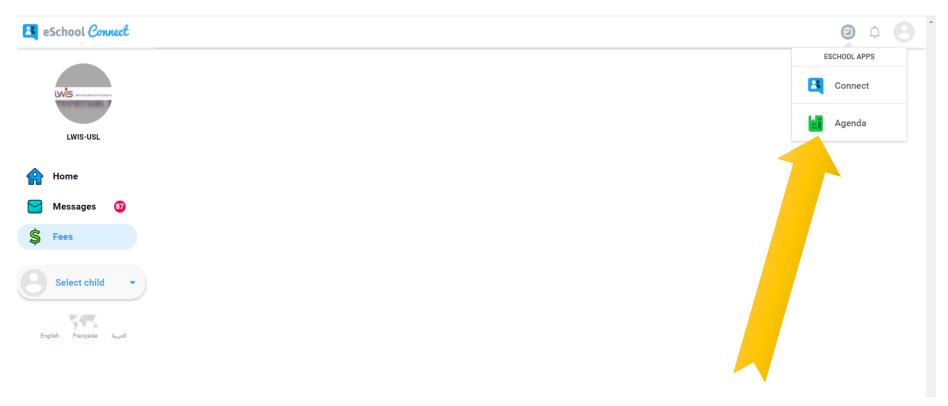


eSchool Gradebook





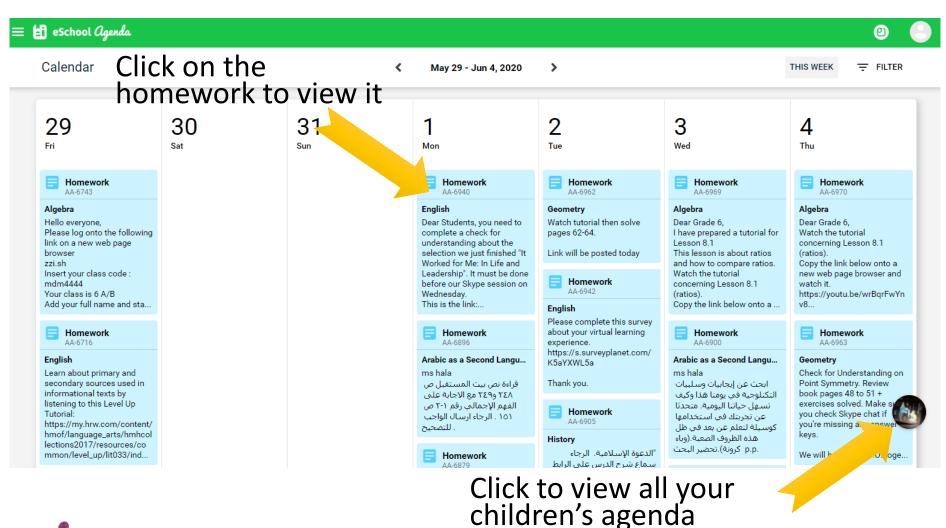
eSchool Agenda



Click on the agenda icon to check our child's agenda

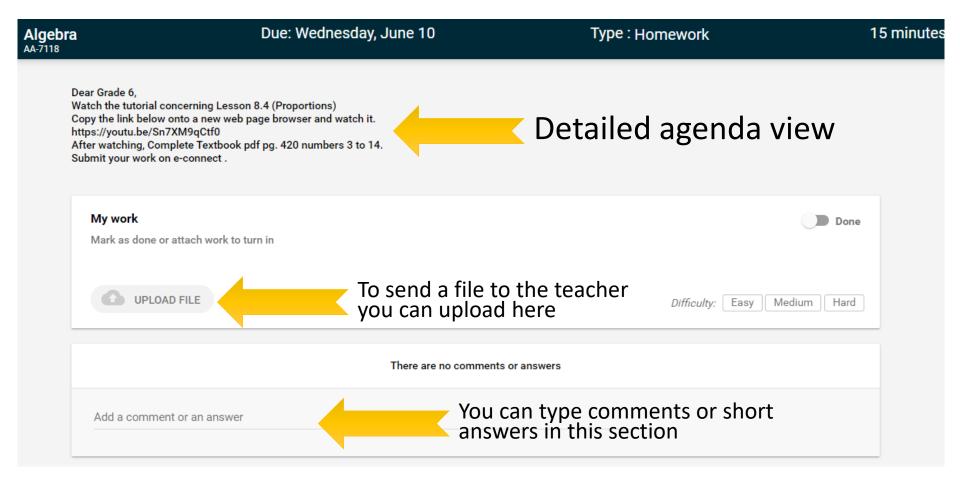


eSchool Agenda





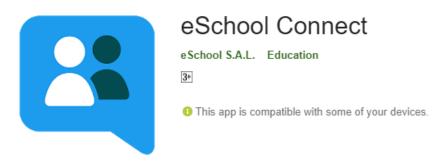
Homework on eSchool





eSchool App on Mobile

eSchool Connect



eSchool Agenda

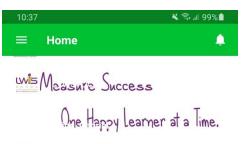


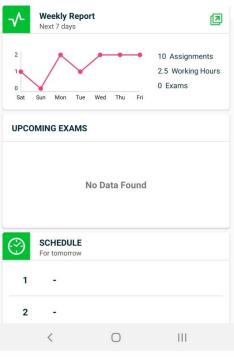


eSchool Agenda Mobile Application

Install eSchool Agenda on your mobile phone & sign in using your eSchool

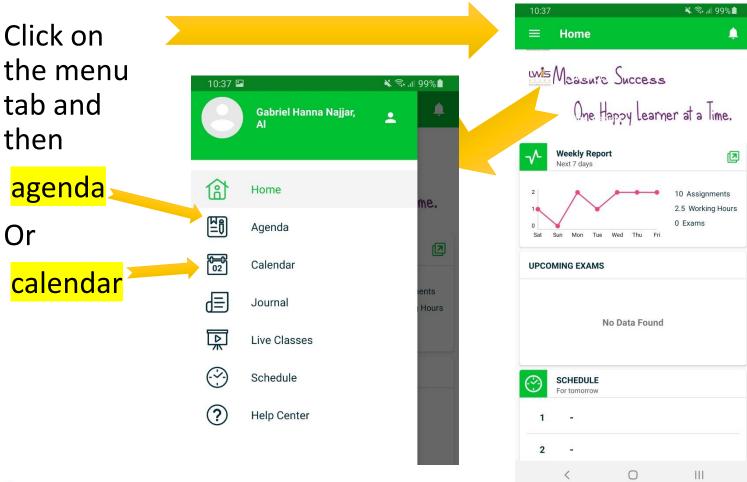








eSchool Agenda Mobile Application



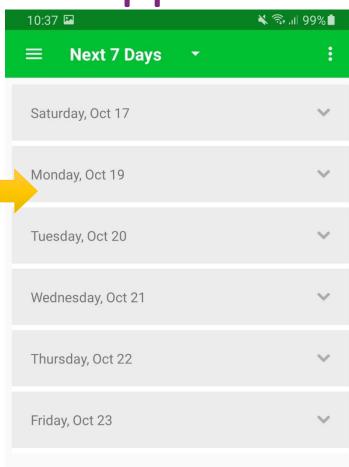


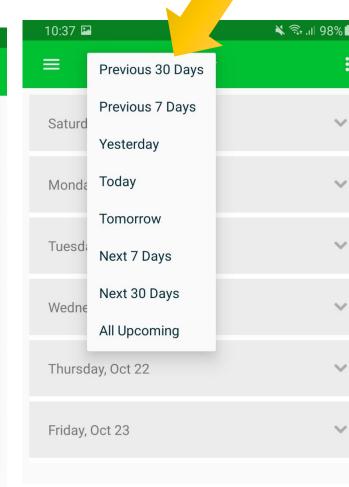
eSchool Agenda Mobile

Application

Click on the day to expand or use the upper menu to go back and view previous

agenda



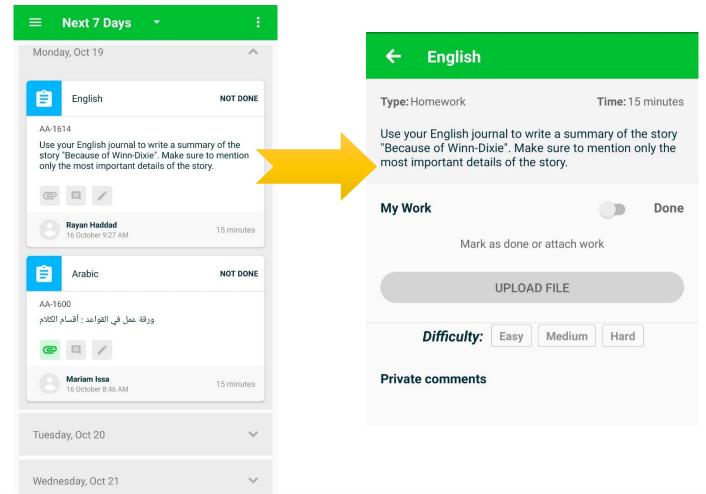




eSchool Agenda Mobile Application

Click on the assignment to expand it









Microsoft Teams

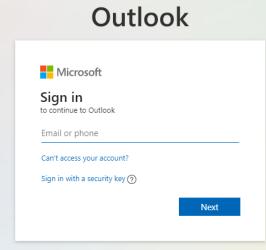






Login to Microsoft Office 365

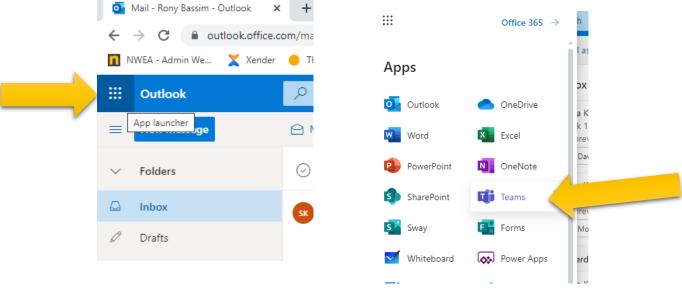
- The school will provide your child with a Microsoft Office 365 email address that they will use throughout the year.
- You will need to login to your school mail on the following link: <u>outlook.office365.com</u>
- You can send and receive emails using your office 365 account.
- You will need this email to access
 Microsoft Teams.





Accessing MS Teams from your Browser

 Login to your email (outlook.office365.com) then click on App Launcher icon and then Teams



 You can also go directly to MS Teams using the following link: <u>teams.microsoft.com</u>



Accessing MS Teams from your desktop

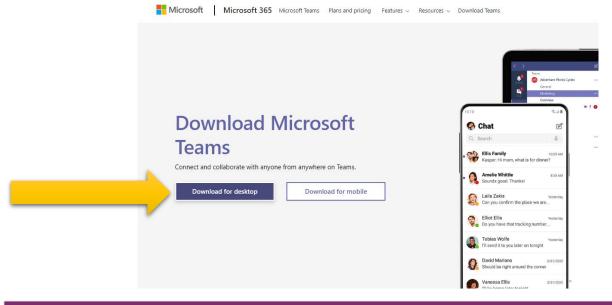
- You can download the Microsoft Teams application on your laptop and sign in using your Office 365 account.
- The application will launch every time you turn on your device and you will get notification as soon as they are received
- It is recommended that you install the application on your device and use it instead of the browser version of MS Teams.



Installing MS Teams on your laptop

 Click on the following link to download the desktop version of MS Teams

https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app





Installing MS Teams on your laptop

 After the download is complete run the setup file to install MS Teams.

Once complete you should be able to see an icon

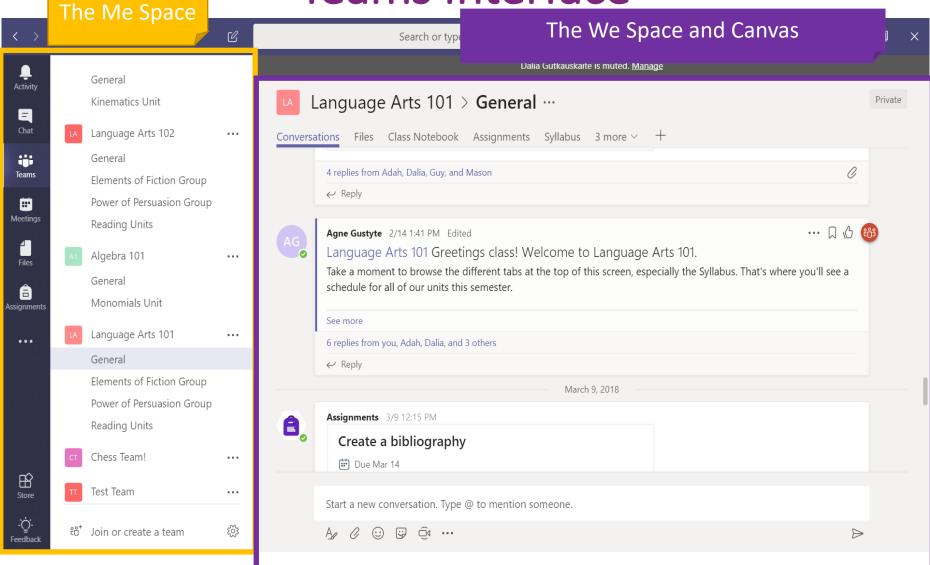
on your desktop

or search your start menu by typing Teams

Launch the app and sign in from your Office 365 account.

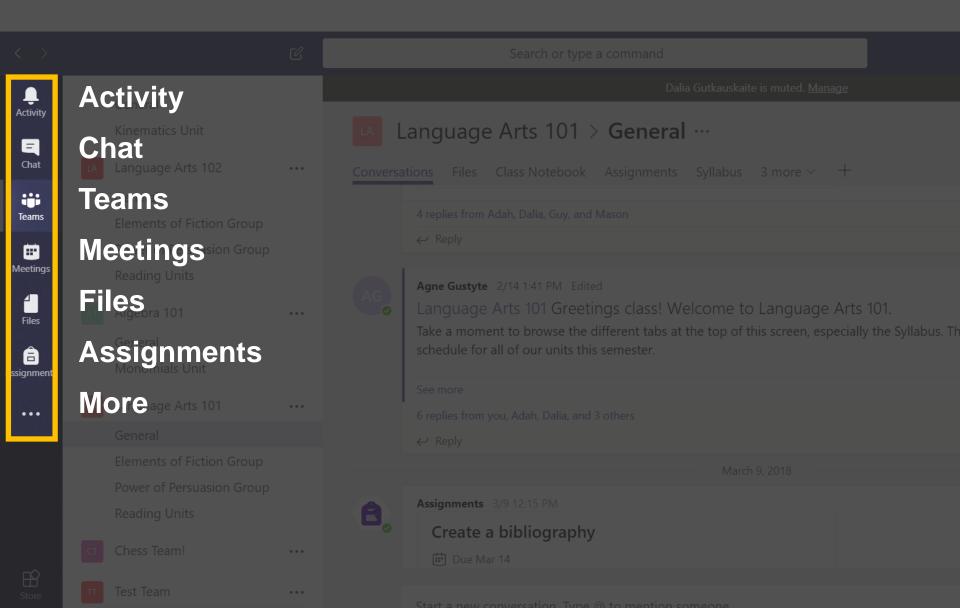


Teams Interface

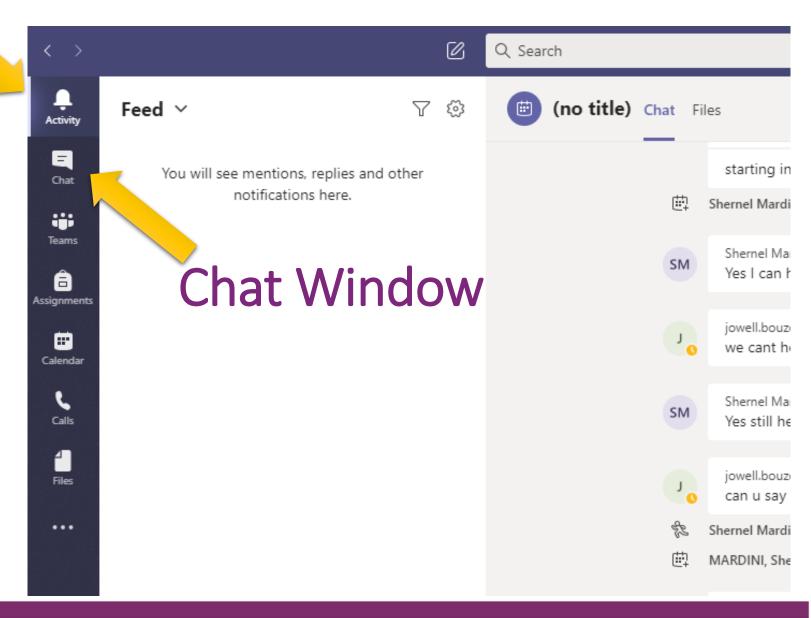




The App Bar

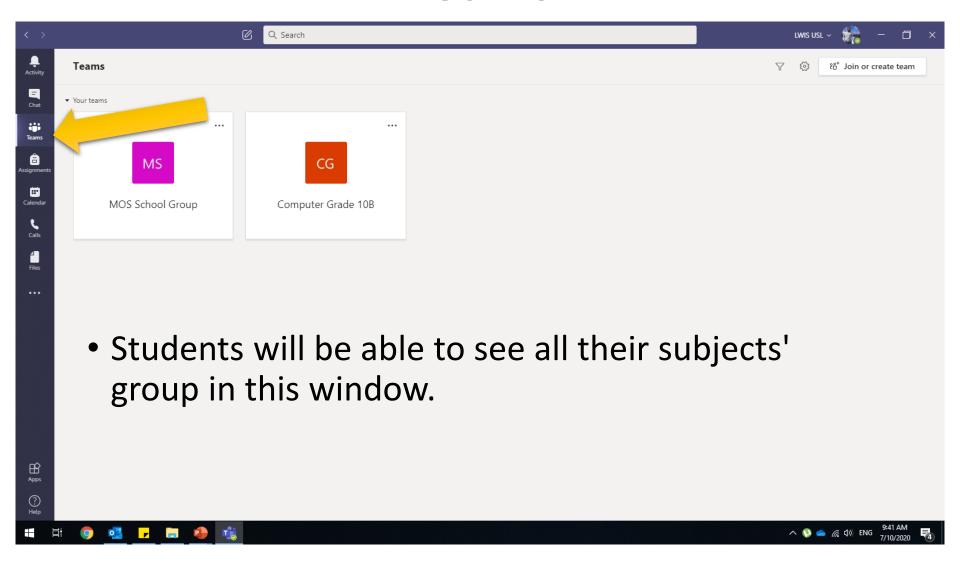


To view notification



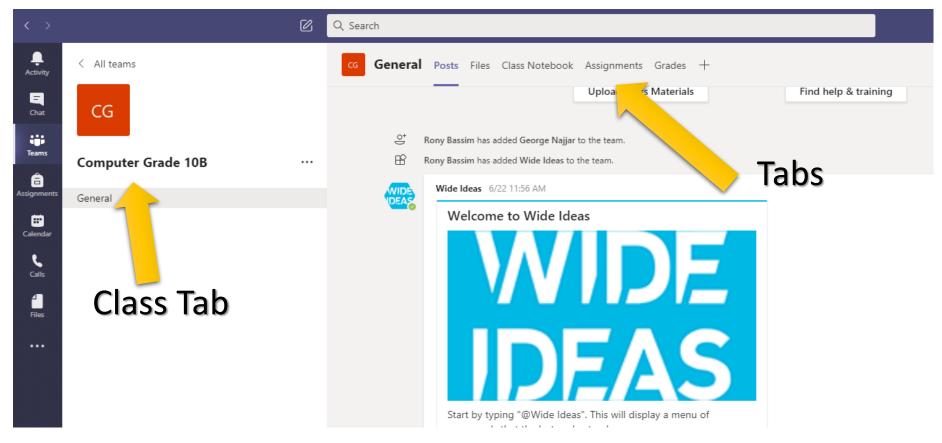


Teams





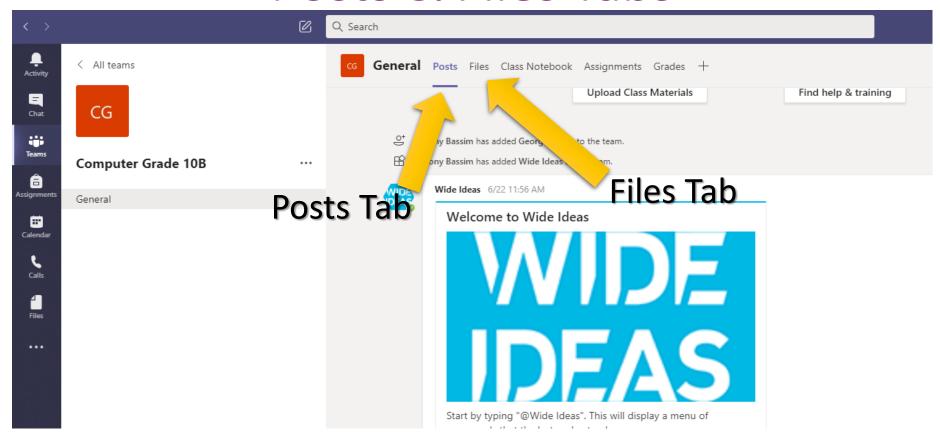
Class Tab



- In the class tab students will be able to see posts and files shared to them by their subject teacher
- There are also additional tabs that might change from subject to another such as class notebook, assignments, grades...



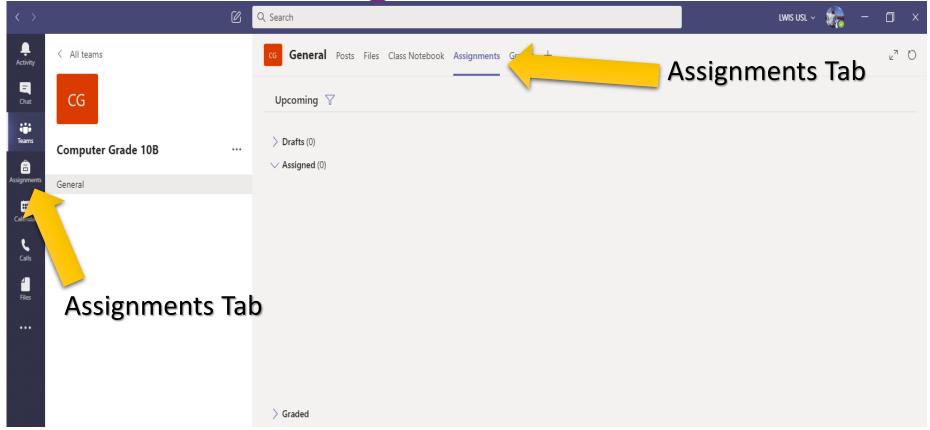
Posts & Files Tabs



- In the posts tab students will be able to communicate with the teachers and students. Teacher may also post links, material, questions, ...
- All the files shared with the students in this subject will be shown here



Assignments Tab



- In the assignments tab students can check assignments, project, homework assigned by the teacher for this specific subject
- The assignments tab can be accessed from within the class tab of from the App Bar



Joining Calls by clicking on Join Call in your Team tab

